

**BOARD OF MAYOR AND ALDERMEN  
CITY OF SEVIERVILLE, TENNESSEE  
September 16, 2024**

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on September 16, 2024 at 6:00 PM.

**There were present and participating at the meeting:**

Robbie Fox, Mayor  
Wayne Helton, Alderman  
Devin Koester, Vice Mayor  
Mitch Rader, Alderman  
Joey Ohman, Alderman

**Absent:**

Travis L. McCroskey, Alderman

**Senior Staff present:**

Tracy Baker, Assistant City Administrator  
Corey Divel, Development Director  
Matt Henderson, Fire Chief  
Keith Malone, Water & Sewer Director  
Joseph Manning, Police Chief  
Lynn McClurg, Chief Financial Officer/City Recorder  
Martha Norris, Convention Center Director  
Ed Owens, City Attorney  
Bob Parker, Parks & Recreation and Golf Director  
Dustin Smith, Deputy City Administrator  
Doug Tarwater, Public Works Director  
Russell Treadway, City Administrator  
Brian Wagner, Information Services Director

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the minutes of the August 19, 2024 meeting and to dispense with the reading. Motion carried.

**PUBLIC FORUM**

Mayor Fox opened the public forum section of the meeting. There being no comments, the public forum was closed.

**REPORTS & COMMUNICATIONS**

The Board noted the following community events:

Chamber of Commerce Banquet	August 27 <sup>th</sup>	Convention Center
Chamber Coffee Talk	August 20 <sup>th</sup>	Municipal Complex

Mayor Fox noted the submission of monthly reports. The following new and recently promoted employees were introduced: Samantha Cerrud, Katherine Davis, Zachary Hancock, Dweese Milliron promoted to Sergeant, Garrett Day promoted to Sergeant, Police; Cameron Blevins, George Eldridge, Ben Price, Public Works; Hailey Campbell, Parks & Recreation; Randall Ogle, Water & Sewer; Tommy Johns, Convention Center. Lt. Robbie Nelms was recognized for recently graduating from the FBI National Academy Session 291.

## **OLD BUSINESS**

Mayor Fox presented and placed for passage an ordinance O2024-015 entitled "AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, KYKER FERRY ROAD." A motion was made by Alderman Rader and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

## **NEW BUSINESS**

Mayor Fox recognized Corey Divel, who presented and placed for passage a Resolution R2024-009 for a Plan of Services Regarding the Annexation of Property off Ernest McMahan Road (Sevier County Tax Map 062, a Portion of Parcel 038.03). A motion was made by Vice Mayor Koester and seconded by Alderman Ohman to approve the resolution as presented. Motion carried.

Mayor Fox recognized Corey Divel, who presented and placed for passage a Resolution R2024-010 to Annex Certain Territory and to Incorporate Same within the Boundaries of the City of Sevierville, Tennessee (Located off Ernest McMahan Road, Sevier County Tax Map 062 a Portion of Parcel 038.03). A motion was made by Alderman Ohman and seconded by Vice Mayor Koester to approve the resolution as presented. Motion carried.

Mayor Fox presented and placed for passage an ordinance O2024-016 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201, TO PLACE THE MEDIUM DENSITY RESIDENTIAL (MDR) DISTRICT DESIGNATION UPON PROPERTY LOCATED OFF OF ERNEST MCMAHAN ROAD, ALSO DESCRIBED AS TAX MAP 062, A PORTION OF PARCEL 038.03 (PROPERTY INCLUDED IN ANNEXATION RESOLUTION R2024-010)." A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2024-017 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201 TO REZONE PROPERTY LOCATED AT 120 E MAIN ST FROM INTERMEDIATE COMMERCIAL (IC) DISTRICT TO TOWN CENTER (TC) DISTRICT." A motion was made by Alderman Rader and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Ohman, Rader. Those voting No: None. Those abstaining: Koester. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2024-018 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201 TO REZONE PROPERTY LOCATED AT 139 SMOKY MOUNTAIN WAY, FROM ARTERIAL COMMERCIAL (AC) DISTRICT TO HIGH DENSITY RESIDENTIAL (HDR) DISTRICT." A motion was made by Vice Mayor Koester and seconded by Alderman Ohman to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox recognized Corey Divel, who presented quotes for the demolition of a single-wide mobile home, a small residential outbuilding, and all junk and debris located at 521 Ridge Road, and recommended the approval of the expenditure with Ramsey Excavating, LLC in the amount of \$12,850.00. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the request as presented. Motion carried.

Mayor Fox recognized Brian Wagner, who requested approval of the following purchased:

- Proprietary Vendor                      Timekeeping software upgrade                      \$16,500.00

- CDW Police in-car laptops \$14,615.50

A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the purchases as presented. Motion carried.

Mayor Fox recognized Lynn McClurg, who requested approval of a three-year agreement with Regions Bank for a procurement card program, and an option to extend for two additional three-year periods. McClurg noted that proposals were requested and evaluated, and staff made the recommendation based upon available card controls, fees, customer service, reporting capability and potential rebates. A motion was made by Alderman Helton and seconded by Alderman Rader to approve the agreement contingent upon City Attorney review. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval of a fireworks permit for the Sevierville Chamber of Commerce History and Haunts event on October 17, 2024. A motion was made by Vice Mayor Koester and seconded by Alderman Ohman to approve the permit contingent upon the provision of workers compensation insurance. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval to purchase radio license keys, programming and multi-band access from LandAir Total Communications in the amount of \$89,606.25 under a Sevier County bid. A motion was made by Alderman Ohman and seconded by Alderman Rader to approve the purchase as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval of the following purchases:

- Walters State Community College EMT, AEMT courses \$28,497.36+ Professional services
- Municipal Emergency Services Replacement air bag kit \$20,502.14 Sourcewell FFE020124
- Outfitter Satellite, Inc. Satellite Phone Service \$16,056.61+ SWC3838-64787

A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the purchases as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval to purchase self-contained breathing apparatus (SCBA) from Municipal Emergency Services (MES) in the amount of \$50,870.00 under NPPGov contract #PS20120. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the purchase as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval to purchase a 2024 emergency response staff vehicle and equipment in the not-to-exceed amount of \$70,000.00. Henderson noted that the vehicle will be purchased from Ford of Murfreesboro under state contract SWC209-80356. A motion was made by Vice Mayor Koester and seconded by Alderman Ohman to approve the purchase as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of an agreement with the American Eagle Foundation with the goal of maintaining live American eagles on golf course property, utilizing the iconic eagle in branding and marking, and working with the Foundation to support their mission. A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the agreement as presented. Motion carried.

Mayor Fox recognized Joe Manning, who requested approval to donate a surplus 2009 Ford Crown Victoria VIN 2FAHP71V59X128076 to the White Pine Police Department. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the donation as requested. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of a TDOT water utility relocation contract #9468, PIN 124788.00 SR449 EXT (Veterans Blvd) from near SR-35 to near Robert Henderson Road. Malone detailed that the estimated project total is \$1,742,850.00 with an estimated cost to the City of

\$33,350.00 for betterment/upsizing of water lines. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the contract as presented. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of a TDOT sewer utility relocation contract #9469, PIN 124788.00 SR449 EXT (Veterans Blvd) from near SR-35 to near Robert Henderson Road. Malone detailed that the estimated project total is \$1,742,850.00 with no cost to the City for sewer betterment. A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the contract as presented. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval of project agreement amendment #5 with the Tennessee Department of Transportation (TDOT) for the Sevier County Tourist Corridor (CMAQ) Phase 2 Traffic Signal Project. Tarwater explained that the amendment will extend the contract completion date to November 30, 2024 to allow for final reimbursements. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the amendment as presented. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval of expenditures with sole proprietary source vendor Otis Elevator Company in the amount of \$25,000.00 for ADA compliance upgrades to the City Hall elevator. A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the expenditures as requested. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval to purchase a ride-on floor scrubber from Washing Equipment Technologies (WET)/Kelsan in the amount of \$23,976.00 under Omnia Partners contract #202329-01. A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the purchase as presented. Motion carried.

Mayor Atchley recognized Doug Tarwater, who requested approval of amendment #2 to the Local Agency Project Agreement with the Tennessee Department of Transportation (TDOT) for rehabilitation of the Parkway from the Forks of the River Parkway (SR71/US441) to East Main Street (SR35/US411), PIN125901.00. Tarwater noted that the amendment extends the contract completion date from August 31, 2024 to October 31, 2025 due to continued delays to the project during the environment phase. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the amendment as presented. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval to purchase speed feedback signs from sole compatible source vendor Transportation Control Systems in the amount of \$30,570.00. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the purchase as presented. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval to purchase traffic signal detection hardware from sole compatible source vendors Temple, Inc. and Utilicom Supply Associates in the total amount of \$40,463.00. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the purchase as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:34 PM.

Approved: \_\_\_\_\_  
Robbie Fox, Mayor

Attest: \_\_\_\_\_  
Lynn K. McClurg, City Recorder